

**NEW YORK WATERWAYS
EMERGENCY CHECK-OFF SHEETS**

2 PAGES (INCLUDING COVER)

EMERGENCY CHECKOFF LISTS

ROUGH WEATHER AT SEA OR CROSSING HAZARDOUS BARS

1. CLOSE ALL WATERTIGHT AND WEATHERTIGHT DOORS, HATCHES AND AIR PORTS TO PREVENT TAKING WATER ABOARD.
2. KEEP BILGES DRY TO PREVENT LOSS OF STABILITY DUE TO WATER IN BILGES (SEE PLACECARDS MOUNTED IN ENGINE ROOM).
3. KEEP PASSENGERS SEATED AND EVENLY DISTRIBUTED.
4. HAVE PASSENGERS PUT ON LIFE PRESERVERS IF GOING BECOMES VERY ROUGH OR YOU ARE ABOUT TO CROSS A HAZARDOUS BAR.
(SEE PLACECARDS MOUNTED IN PASSENGER SPACES).
5. NEVER ABANDON A VESSEL UNLESS ACTUALLY FORCED TO DO SO.
6. IF ASSISTANCE IS NEEDED USE THE INTERNATIONAL DISTRESS CALL OVER RADIO-TELEPHONE, OR CALL THE COAST GUARD IMMEDIATELY.
7. PREPARE LIFE FLOATS FOR LAUNCHING.

MAN OVERBOARD

1. THROW A RING BUOY OVERBOARD AS CLOSE TO THE PERSON AS POSSIBLE.
2. POST A LOOKOUT TO KEEP THE PERSON OVERBOARD IN SIGHT.
3. MANEUVER THE VESSEL TO PICK UP THE PERSON IN THE WATER.
4. HAVE A CREW MEMBER GO ON LIFE LINE TO ATTACH A SAFETY LINE TO HIM, AND HAVE HIM STANDBY TO TIE HIM TO THE WATER TO RESCUE THE PERSON OVERBOARD IF NECESSARY.
5. IF PERSON IS NOT IMMEDIATELY LOCATED, NOTIFY COAST GUARD AND OTHER VESSELS IN VICINITY BY RADIO TELEPHONE.
6. CONTINUE SEARCH UNTIL RELEASED BY COAST GUARD.

FIRE AT SEA

1. CUT OFF AIR SUPPLY TO FIRE, CLOSE HATCHES, PORTS, DOORS AND VENTILATORS, ETC.
2. FOR FIRE IN THE SUPERSTRUCTURE, IMMEDIATELY USE PORTABLE FIRE EXTINGUISHERS AT BASE OF FLAMES FOR INFLAMMABLE LIQUID OR GREASE FIRES, OR WATER FOR FIRES IN ORDINARY COMBUSTIBLE MATERIALS.

CHARGE FIRE MAIN BY REMOTE SWITCH IN STATION #1, OR BY SWITCH IN ENGINE ROOM (SEE PLACECARD MOUNTED IN ENGINE ROOM).

3. IF FIRE IS IN ENGINE ROOM, MANUALLY SHUT OFF FUEL SUPPLY AND VENTILATION IN THE BURNING SPACE, AND DISCHARGE FIXED HALON.

NOTE: DISCHARGE OF HALON WILL AUTOMATICALLY SHUT DOWN GENERATOR AND COOLING FANS IN THE ENGINE ROOM.

4. MANEUVER VESSEL TO MINIMIZE EFFECT OF WIND ON FIRE.
5. IF UNABLE TO CONTROL FIRE, IMMEDIATELY NOTIFY THE COAST GUARD AND OTHER BOATS IN THE VICINITY BY RADIO-TELEPHONE, ETC.
6. MOVE PASSENGERS AWAY FROM FIRE, HAVE THEM PUT ON LIFE PRESERVERS, AND IF NECESSARY, PREPARE TO ABANDON SHIP.
(SEE PLACECARDS MOUNTED IN PASSENGER SPACE).